

Horizon PTO Meeting Minutes
Tuesday, January 14, 2020

In Attendance: Board Members – Christie Steinbock, Nicole Nowinski, Claire Mattan
Principal Lindsey Cornwell, Emily Crain, Brooke Hakert, Lya Williams, Meggan Boyle, Lesly Anderson, Michelle Bryngelson, Jen Briles

Meeting Start: 7:02 PM

Meeting Adjourned: 7:44 PM

Secretary's Report –Claire Mattan:

Meeting minutes from November were completed by Claire Mattan; minutes approved as submitted.

Treasure's Report, Missy Collins, <mailto:missycollins@bestbuddies.org>

Treasurer's Report October 2019-20:

- Register Balance - \$72,665.63
- Bank Balance - \$70,002.85
- Net Income (Year-to-date) - \$17,136.56

Financials approved as submitted.

Principal's Report – Lindsey Cornwell:

- Conferences coming soon

Committee Reports

- Spirit wear: Winter sale raised \$187.72
 - Will be another sale in the spring
- Book Drive, Meggan Boyle, manson02@mac.com
 - 1622 books collected! 5th Grade gets popcorn party for collecting the most books!
- Spirit Nights, Ann-Marie Welge, calieann7.amt@gmail.com
 - Jan. 9: Chick-fil-A on Merle Hay, 5-8pm – earned \$237
 - February Roller Skating party – fun night – only \$3.00 to get in.
- Hospitality, Michelle Bryngelson, dutchb33@hotmail.com
 - Arranged conference meal and holiday gift.
 - Upcoming – next conference meal and Teacher Appreciation week.
- Eric Litwin Author Visit
 - January 20 - Family Concert at Wallace from 6-6:45, book signing to follow event
 - January 22 at Horizon, K-2 at 9-9:45, 3-5 at 10-10:45
- Educational Rebates, Kayla Bousum, kayla.bousum@johnston.k12.ia.us
 - Next collection being held Feb 3-14, winning class receives popcorn party
 - Make sure to install the Box Tops app and scan receipts
- Homeroom Parent Update, Lya Williams, lya.s.williams@gmail.com
 - Valentines parties Feb 14 at 2:45
 - Will check in with 3-5th grade teachers for testing snack
- Book Fair, Christie Steinbock
 - Need committee members
 - Proposed: Feb 24 (9am-8:15pm), Feb 25 (9am – 3pm), Feb 27 (9am-8:15pm), Feb 28 (9am-4pm)

- Original Works, Emily Crain, emilybostoncrain@gmail.com
 - Magnets come home mid-February and due back early March
- Casey's Rewards Program, Christie Steinbock
 - Don't forget to select Horizon as your Elementary School in the Rewards Program! Give the school greater chances of winning a cash prize.
- Bingo, Jen Briles, jenlynn0928@gmail.com
 - Friday, March 6, 6:30pm-8pm. Donations and volunteers will be needed!
- Newsletter Editor, Michelle Bryngelson, dutchb33@hotmail.com
 - Send info. for past events (with photos if you have them) and upcoming event info. by May 31
 - Please include Katie Coen, Yearbook Chair in emails with photos!! katiecoen@gmail.com
- AmazonSmile.com
 - For smartphones, don't use app, create shortcut to AmazonSmile.com & works like app.
- Committee Needs for 2019-20 School Year & Beginning of 2020-2021 School Year
 - Book Fair Coordinators: Help with fall and/or spring book fairs.
 - Walkathon help: Ideas, mailings, collecting donations, etc.
 - Garden Committee: Maintain the Learning Garden & Butterfly Garden

Adjournment- Thank you so much for coming!!

Next Meeting PTO Meeting: All School PTO Tuesday, February 11, 6:30 at Beaver Creek

Minutes submitted by Claire R. Mattan

HORIZON ELEMENTARY SCHOOL PTO

2019-2020

Income Statement

July 1, 2019 to January 31, 2020

Income	Year-to-Date Amounts	Annual Budget	
Fundraisers			
Walk-A-Thon	16,168.32	16,000.00	Net income after expenses
Learning Garden	0.00	500.00	Net income after expenses
Spirit Nights	654.86	1,000.00	Net income after expenses
Bingo	0.00	900.00	
School Supply Kits	186.63	400.00	
Total Fundraisers	<u>17,009.81</u>	<u>18,800.00</u>	
Services			
Character Counts T-Shirts	(155.67)	0.00	T-shirts funded by PTO not thru student funds
Original Works	0.00	0.00	Proceeds given to Art Department
Spirit Wear	889.28	500.00	
Yearbook	32.00	300.00	
Total Services	<u>765.61</u>	<u>800.00</u>	
Donations / Gifts			
Educational Rebates	0.00	500.00	Box tops
Friends of Horizon	460.00	2,500.00	Donations, employer matching
Amazon Smile	90.92	300.00	
Purple Party	1,000.00	0.00	Proceeds from annual event
Total Donations / Gifts	<u>1,550.92</u>	<u>3,300.00</u>	
Other Income			
Bank Interest	405.82	200.00	Charter Bank interest
PTO Dues	589.62	500.00	\$5 annual dues from Horizon families
Total Other Income	<u>995.44</u>	<u>700.00</u>	
Total Income	20,321.78	23,600.00	
Expenses			
Grants			
Budgeted Amount to Allocate	(570.95)	(10,425.00)	* Includes Books/classroom materials
School Supplies	(163.38)	(600.00)	
Biztown	(534.96)	(260.00)	
Reflex Math	0.00	(3,000.00)	
Equipment	(658.99)	(1,000.00)	Office equipment, laminating film, appliances
Student Events	(797.48)	(3,000.00)	Dunk tank, lunchroom prizes, field day, bounce houses, sock hop, Milk & C
Hospitality	(586.53)	(2,000.00)	Teacher / staff appreciation, conference dinners
5th Grade Graduation & field trip	0.00	(1,500.00)	Supplies, food, memory books, field trip, etc
5th Grade Project	0.00	(320.00)	
Garden - Maintenance	(107.27)	(300.00)	Learning Garden & Butterfly Garden maintenance
Total Grants	<u>(3,419.56)</u>	<u>(22,405.00)</u>	
Operations			
Professional Services	(220.00)	(895.00)	Form 990 preparation by LWBJ & insurance coverage
Supplies / Postage	(30.32)	(300.00)	Stamps, envelopes, Volunteer spot, website, etc.
NSF Checks	0.00	0.00	Checks returned from bank due to insufficient funds & associated bank fee
Total Operations	<u>(250.32)</u>	<u>(1,195.00)</u>	
Grants approved, funds not spent	0.00	-	5th grade memory book
Total Expenses	(3,669.88)	(23,600.00)	
Net Income / (Loss)	<u>16,651.90</u>	<u>0.00</u>	

Funds That Carry Over From Year to Year

Book Fair - Allocated to Library

Amount Carried Over From Last Year	Amount Earned This Year	Amount Spent	Amount Left to Spend
39.86	1,298.38	0.00	1,338.24

2018-19 Funds Approved, Not Spent

School Supplies (Approved 4/9/2019)	Amount Spent	Amount Left to Spend
500.00	(500.00)	0.00

HORIZON ELEMENTARY SCHOOL PTO

2019-2020

Register Report

July 1, 2019 to January 31, 2020

Cleared

			Balance	Bank	
Register Balance 7/1/2019			54,730.69		
			Deposits		
Date	Item	Description	Amount		
1/6/2020	Deposit - Bank	Panda Express, Spirit Wear	240.75		
1/28/2020	Deposit - Bank	Wells Fargo Comm Corporate - Walkathon Match	185.00		
1/31/2020	Interest Income	January 2019	61.55		
Total Deposits (Year-to-Date)			29,835.43		
			Payments		
Date	Ck#	Paid to	Description	Amount	
1/10/2020	2890	Horizon Elementary	Adaptive Swing Seat	437.00	✓ Jan
1/23/2020	2905	Horizon Elementary	Biztown Field Trip	534.96	✓ Jan
Total Payments (Year-to-Date)			12,385.15		
Register Balance 1/31/20			72,180.97		
Bank Balance 1/31/20			72,156.97		