

**Horizon PTO Meeting Minutes  
Tuesday, October 8, 2019**

**In Attendance:** Board Members – Christie Steinbock, Nicole Nowinski, Missy Collins, Claire Mattan  
Principal Lindsey Cornwell, Emily Crain, Brooke Hakert, Lya Williams, Jessica McGinnis, Alyson Erickson, Meggan Boyle, Lesly Anderson, Michelle Bryngelson, Kelsey Van Langen, Jen Briles

**Meeting Start:** 7:00 PM

**Meeting Adjourned:** 7:55 PM

**Secretary's Report – Claire Mattan:**

Meeting minutes from September were completed by Claire Mattan; minutes approved as submitted.

**Treasurer's Report, Missy Collins, [missycollins@bestbuddies.org](mailto:missycollins@bestbuddies.org)**

Treasurer's Report 2018-19 school year reviewed:

- Register Balance - \$54,730.69
- Bank Balance - \$60,404.63
- Net Income for 2018-19 - \$7353.83

Financials approved as submitted.

Treasurer's Report September 2019-20:

- Register Balance - \$67,021.66
- Bank Balance - \$66,997.66
- Net Income (Year-to-date) - \$12,290.97

Financials approved as submitted.

**Principal's Report – Lindsay Cornwell:**

- Working on the Behavioral, Social and Emotional Goals and having trauma-informed practices school-wide
- Dragon Teams have met once so far; meant to make multiple connections and meaningful relationships for every student; the Learner in Me framework will be implemented next year.
- For the Building Goals, teachers created belief statements etched on aluminum for a new sun installation for the building
- These statement will drive their work and their conversations

**Committee Reports**

- Newsletter Editor, Michelle Bryngelson, [dutchb33@hotmail.com](mailto:dutchb33@hotmail.com)
  - Send info. for past events (with photos if you have them) and upcoming event info. by Dec. 31
  - Please include Katie Coen, Yearbook Chair in emails with photos!! [katiecoen@gmail.com](mailto:katiecoen@gmail.com)
  - Jessica McGinnis volunteered to take over yearbook!
- AmazonSmile.com
  - For smartphones, don't use app, create shortcut to AmazonSmile.com & works like app.
- Spirit wear: \$701.56 from start of school year sale!
- School Supplies, Meggan Boyle, [manson02@mac.com](mailto:manson02@mac.com)
- Character Counts t-shirts, Christie Steinbock, [wearehorizonpto@gmail.com](mailto:wearehorizonpto@gmail.com)
- Summer Reading Splash – September 13, Jacque Feuerhelm, [jfeuary@gmail.com](mailto:jfeuary@gmail.com)
  - Lesly Anderson taking over!

- Teacher Wish Lists are updated! Alyson Erickson, [Erickson.Alyson@principal.com](mailto:Erickson.Alyson@principal.com)
  - [teacherlists.com](http://teacherlists.com)
- Homeroom Parent Update, Lya Williams, [lya.s.williams@gmail.com](mailto:lya.s.williams@gmail.com)
- Walk-a-thon, Christie Steinbock
  - Walk-a-Thon raised \$16,521.50
  - School earned extra recess and dance party
- Educational Rebates, Kayla Bousum, [kayla.bousum@johnston.k12.ia.us](mailto:kayla.bousum@johnston.k12.ia.us)
  - Box Top collection dates Oct. 7-18 (winning class gets a pizza party)
- Spirit Nights, Ann-Marie Welge, [calieann7.amt@gmail.com](mailto:calieann7.amt@gmail.com)
  - Oct 17: Skateland, 5-8pm. Preorder your tickets online and **Horizon gets 100% of ticket sales!**
  - Go to :<https://skateland.checkfront.com/reserve/>
  - Click Oct. 17 on the calendar and go to "Group events" to purchase tickets in advance
- Sock Hop, Missy Collins & Christie Steinbock
  - Friday November 1, 6:30pm – 8:00pm; lots of fun planned
- Book Drive, Meggan Boyle, [manson02@mac.com](mailto:manson02@mac.com), Nov 13-Dec 11
- Book Fair, Christie Steinbock & Nicole Nowinski
  - Nov 14-21, hours TBD
- Committee Needs for 2019-20 School Year & Beginning of 2019-2020 School Year
  - Book Fair Coordinators: Help with fall and/or spring book fairs.
  - Hospitality Committee filled by Michelle Bryngelson; conference meal November 14
  - Bingo Night Coordinator: Bingo night is generally in early March each year
  - Fine Arts Night Coordinator: This event happens in May.
  - Ice Cream Social Coordinator: August during Meet the Teacher
  - Garden Committee: Maintain the Learning Garden & Butterfly Garden

***Funding Requests:***

- Author visit from Eric Litwin - \$1650 plus travel expenses approximate total of \$1900
  - Motion by Nicole Nowski to approve request; second by Michelle Bryngelson
  - Motion approved
- PaperRater to improve student writing, spelling and grammar - \$94.40
  - Motion by Lesly Anderson to approve request; second by Michelle Bryngelson
  - Motion approved

***Adjournment-*** Thank you so much for coming!!

**Next Meeting Tuesday, November 12, 7:00pm in Horizon Library Media Center**

*Minutes submitted by Claire R. Mattan*

HORIZON ELEMENTARY SCHOOL PTO

2019-2020

Register Report

July 1, 2019 to October 31, 2019

Cleared

			Balance	Bank	
<b>Register Balance 7/1/2019</b>			<b>54,730.69</b>		
			<b>Deposits</b>		
Date	Item	Description	Amount		
10/11/19	Deposit - Bank	Purple Party	1,000.00		
10/11/19	Deposit - Bank	Spirit Wear, Character Counts, PTO Dues	723.56		
10/11/19	Deposit - Bank	Walkathon	1,621.00		
10/24/19	Deposit - Bank	Benevity Fund Donation	394.90		
10/30/19	Deposit - Bank	Wells Fargo Found Corporate - Walkathon Match	50.00		
10/31/19	Interest Income	October 2019	59.34		
<b>Total Deposits (Year-to-Date)</b>			<b>19,075.49</b>		
			<b>Payments</b>		
Date	Ck#	Paid to	Description	Amount	
10/8/19	2900	Christie Steinbock	Walkathon & Equipment for soccer nets	651.22	✓ Oct
10/8/19	2902	Betsy Burkhardt	Summer Reading Splash	192.39	✓ Oct
<b>Total Payments (Year-to-Date)</b>			<b>3,779.33</b>		
<b>Register Balance 10/31/19</b>			<b>70,026.85</b>		
<b>Bank Balance 10/31/19</b>			<b>70,002.85</b>		

**HORIZON ELEMENTARY SCHOOL PTO**

**2019-2020**

**Income Statement**

**July 1, 2019 to October 31, 2019**

<b>Income</b>	<b>Year-to-Date Amounts</b>	<b>Annual Budget</b>	
<b>Fundraisers</b>			
Walk-A-Thon	10,979.48	16,000.00	Net income after expenses
Learning Garden	0.00	500.00	Net income after expenses
Spirit Nights	0.00	1,000.00	Net income after expenses
Bingo	0.00	900.00	
School Supply Kits	0.00	400.00	
<b>Total Fundraisers</b>	<b>10,979.48</b>	<b>18,800.00</b>	
<b>Services</b>			
Character Counts T-Shirts	3,201.88	0.00	T-shirts funded by PTO not thru student funds
Original Works	0.00	0.00	Proceeds given to Art Department
Spirit Wear	701.56	500.00	
Yearbook	32.00	300.00	
<b>Total Services</b>	<b>3,935.44</b>	<b>800.00</b>	
<b>Donations / Gifts</b>			
Educational Rebates	0.00	500.00	Box tops
Friends of Horizon	460.00	2,500.00	Donations, employer matching
Amazon Smile	48.15	300.00	
Purple Party	1,000.00	0.00	Proceeds from annual event
<b>Total Donations / Gifts</b>	<b>1,508.15</b>	<b>3,300.00</b>	
<b>Other Income</b>			
Bank Interest	221.55	200.00	Charter Bank interest
PTO Dues	589.62	500.00	\$5 annual dues from Horizon families
<b>Total Other Income</b>	<b>811.17</b>	<b>700.00</b>	
<b>Total Income</b>	<b>17,234.24</b>	<b>23,600.00</b>	
<b>Expenses</b>			
<b>Grants</b>			
Budgeted Amount to Allocate	(27.96)	(10,425.00)	* Includes Books/classroom materials
School Supplies	(163.38)	(600.00)	
Biztown	0.00	(260.00)	
Reflex Math	0.00	(3,000.00)	
Equipment	(371.49)	(1,000.00)	Office equipment, laminating film, appliances
Student Events	(395.89)	(3,000.00)	Dunk tank, lunchroom prizes, field day, bounce houses, sock hop, Milk & C
Hospitality	(220.49)	(2,000.00)	Teacher / staff appreciation, conference dinners
5th Grade Graduation & field trip	0.00	(1,500.00)	Supplies, food, memory books, field trip, etc
5th Grade Project	0.00	(320.00)	
Garden - Maintenance	(38.87)	(300.00)	Learning Garden & Butterfly Garden maintenance
<b>Total Grants</b>	<b>(1,218.08)</b>	<b>(22,405.00)</b>	
<b>Operations</b>			
Professional Services	(220.00)	(895.00)	Form 990 preparation by LWBJ & insurance coverage
Supplies / Postage	0.00	(300.00)	Stamps, envelopes, Volunteer spot, website, etc.
NSF Checks	0.00	0.00	Checks returned from bank due to insufficient funds & associated bank fee
<b>Total Operations</b>	<b>(220.00)</b>	<b>(1,195.00)</b>	
Grants approved, funds not spent	0.00	-	5th grade memory book
<b>Total Expenses</b>	<b>(1,438.08)</b>	<b>(23,600.00)</b>	
<b>Net Income / (Loss)</b>	<b>15,796.16</b>	<b>0.00</b>	

**Funds That Carry Over From Year to Year**

**Book Fair - Allocated to Library**

Amount Carried Over From Last Year	Amount Earned This Year	Amount Spent	Amount Left to Spend
39.86	0.00	0.00	39.86

**2018-19 Funds Approved, Not Spent**

School Supplies (Approved 4/9/2019)	Amount Spent	Amount Left to Spend
500.00	500.00	0.00