

## Horizon PTO Meeting Minutes

Tuesday, January 8, 2019

**In Attendance:** Board Members – Christie Steinbock, Nicole Nowinski, Claire Mattan, Principal Lindsey Cornwell, Interim Superintendent Laura Kacer, School Board Member Jill Morrill

Meggan Boyle, Jill Boom, Lya Williams (Leah), Michelle Bryngelson, Emily Crane, Brooke Hakert

**Meeting Start:** 7:02 PM

**Meeting Adjourned:** 8:16 PM

### ***Secretary's Report –Claire Mattan:***

- Meeting minutes from November were completed by Claire Mattan; minutes approved as submitted.

### ***Treasurer's Report September 2018 - Missy Collins:***

- Register Balance - \$61,823.89
- Bank Balance - \$62,068.83
- Net Income (Year-to-date) - \$12,081.95

Financials approved as submitted.

### ***Principal's Report – Lindsay Cornwell:***

- Conferences and Book Fair coming soon – dates to be determined
- Training for Leaders – Steven Covey's Leader in Me. Will start with teachers, administrators and then bring it to the student level.
- All School Book – *Save Me A Seat*, by Sarah Weeks

### ***Laura Kacer, Interim Superintendent***

- Working on Teacher Evaluation Framework. Old format had two levels to rate- meet or don't meet expectations. Using new framework with more levels of performance rating. Training in February
- Focus on Administrator learning – using Seven Habits by Steven Covey for Administrators
- One more construction project – Wallace to Central Office., Still working on bids
- Four board spot up for election and not all are seeking re-election
- Purple Party – no money from last year and suggested PTO's background check volunteers who handle money.

### ***Committee Reports***

- Newsletter Editor, Michelle Bryngelson, [dutchb33@hotmail.com](mailto:dutchb33@hotmail.com)
  - \* Send info. For spring events (with photos if you have them) by May 21
  - \* Please include Katie Coen, Yearbook Chair in emails with photos!! [katiecoen@gmail.com](mailto:katiecoen@gmail.com)
- Educational Rebates, Kayla Bousum, [kayla.bousum@johnston.k12.ia.us](mailto:kayla.bousum@johnston.k12.ia.us)
  - \*Next collection is January 28 – February 8
- Spirit Nights, Jill Boom, [jboom@kaboomer.com](mailto:jboom@kaboomer.com)
  - \*Get Air: January 24, 5-10pm
  - \*Bowling at Warrior Lanes: February 24, 12-2pm
- Fundraising Committee
  - \*Price Chopper Santa Event: Raised \$97

- Original Works, Christie Steinbock & Emily Crain, [emilybostoncrain@gmail.com](mailto:emilybostoncrain@gmail.com)  
\*Raised about \$2,100
- Social Activities  
\*Bingo, Jill Boom, [jboom@kaboomer.com](mailto:jboom@kaboomer.com) – Friday, March 1, 6:30pm-8pm. Donations and volunteers will be needed!
- Book Fair, Patti Brinkmeyer, [pattibrinkmeyer@gmail.com](mailto:pattibrinkmeyer@gmail.com) and her committee  
\*Patti and Nicole are retiring from book fair after this school year
- Book Drive, Meggan Boyle, [mkboyle79@yahoo.com](mailto:mkboyle79@yahoo.com)  
\*Over 1,400 books delivered to Windsor Elementary
- Homeroom Parent, Lya Williams, [lya.s.williams@gmail.com](mailto:lya.s.williams@gmail.com)  
\*Valentine's parties will be February 15 – Valentines may include a small treat (piece of candy, gum or pencil), however not necessary. As for the parties, please limit treats to one store bought cookie.
- Committee Needs  
\***Book fair, starting 2019-2020 school year, ideal to have someone shadow spring book fair**  
\*Hospitality Chair for 2019-2020. Start learning from Jill, our hospitality hostess with the mostest!  
Michelle Bryngelson will take over  
\*Several other opportunities on the PTO website: [hzepto.org](http://hzepto.org)

### ***Funding Requests***

- Horizon Social Committee – Soup for 12 day “survival” kits \$150
  - Motion by Claire to approve request; second by Michelle Bryngelson
  - Motion approved
- Raptor scanner & printer for office
  - \$634.00
  - Motion by Lya Williams to approve request; second by Nicole Nowinski
  - Motion approved

Adjournment – Next meeting: **All PTO Meeting on February 12, 6:30pm at Wallace Elementary Library**

*Minutes submitted by Claire R. Mattan*