

## **Horizon PTO Meeting Minutes**

### **Tuesday, May 8, 2018**

**In Attendance:** Brooke Hakert, Christie Steinbock, Meggan Boyle, Claire Mattan, Lindsay Cornwell, Jill Boom, Nicole Nowinski, Michelle Bryngelson, Emily Crain, Missy Collins, Nancy Gragg, Julie Tutaj

**Meeting Start:** 7:01 PM

**Meeting Adjourned:** 7:57 PM

**Secretary's Report** – Meeting minutes from March were completed by Brooke Hakert; minutes were approved as submitted.

#### ***Treasurer's Report – Christie Steinbock:***

- Register Balance - \$64,707.43
- Bank Balance - \$67,096.68
- Net Income (Year-to-date) - \$17,928.18

Financials approved as submitted.

#### ***Principal's Report***

- Thank you to the PTO for everything that you do throughout the year and for all the kind gestures throughout Teacher Appreciation Week!
- There will be a new volunteer registration form that will take the place of the current system. Anyone wanting to volunteer in the school or attend field trips will need to fill out an online form. It is available now, it is recommended for all parents to fill them out as it will take a couple of days to complete the background check that is associated with the form. Link on district website.
- Jump Start will be August 13<sup>th</sup> and 14<sup>th</sup>
- Meet the Teacher will be Wednesday, August 22<sup>nd</sup> 3:00-4:30

#### ***Committee Reports***

- **Communications Committee, Michelle Bryngelson, [dutchb33@hotmail.com](mailto:dutchb33@hotmail.com)**
  - 2<sup>nd</sup> installment will come out in early June
- **School Supply Kits, Brooke Hakert, [brookehakert@yahoo.com](mailto:brookehakert@yahoo.com)**
  - Kits are available now, paper copies or online at [www.educationalproducts.com/shoppacks](http://www.educationalproducts.com/shoppacks) and use Code: HOR004
- **Spirit Night Out**
  - Texas Roadhouse brought in \$150
  - Looking for someone to coordinate next year!
- **5<sup>th</sup> Grade Celebration Field Trip, Tammy Arbuckle, [TArbuckle@bearence.com](mailto:TArbuckle@bearence.com)**
  - May 16<sup>th</sup> Trip to Hidden Acres Camp in Dayton, IA
  - More than likely next year's 5<sup>th</sup> Grade Celebration will either be at Jester Park or Sleepy Hollow
- **Yearbooks are here!!**
  - Will be sent home closer to the end of the school year, possibly May 18

- There are a limited number of extras, email Katie at [katiejcoen@gmail.com](mailto:katiejcoen@gmail.com) to purchase
- **Seniors Come Home, Meggan Boyle**
  - May 18<sup>th</sup> 3:15-4:00 PM
  - 2018 Seniors will be invited back to Horizon for milk and cookies
- **Field Day – Cottonwood Recreation Area, Saylorville: Thursday, May 17<sup>th</sup> (Rain date is Friday, May 18)**
  - Sign up available now <http://signup.com/go/hojQdD>
  - K-2nd AM Team games, PM stations, 3<sup>rd</sup>-5<sup>th</sup> grade – AM stations, PM team games
  - Volunteer times are 9a,-11:15am and 11:30-1:45pm, you can volunteer for one or both sessions
  - Will need to know RED or BLUE for stations...teachers should be emailed towards end of April
- **Teacher Appreciation Week, May 7-11**
  - Charms on Monday, Nothing Bundt Cake today, snack cart tomorrow, Texas Roadhouse lunch Thursday, popcorn and candy on Friday
- **Fine Arts Night, Natasha Wheeler**
  - Turnout was great despite the weather – thank you all for coming out and enjoying the art!
- **Walkathon Committee Meeting...set a date!**
- **Committee Needs for Spring and 2017-18 – Let Jill know if you are interested, thanks!**
  - Ice Cream Social Coordinator (during Meet the Teacher Night in the fall)
  - Hospitality – Teacher appreciation events – could help with teacher dinner during conferences this year and “ease” in. This could be a committee that shares responsibilities
  - Garden maintenance
- **New Officers beginning fall of 2018-19**
  - PTO President – Christie Steinbock
  - PTO Vice President – Nicole Nowinski
  - PTO Treasurer – Missy Collins
  - PTO Secretary – Claire Mattan
  - All candidates were unopposed and a voice vote determined all new officers, listed above, were elected to begin in the fall of 2018.
- **Funding Requests**
  - Gail Arnold, moving to 4<sup>th</sup> grade next year. Requesting 6 active learning stools to incorporate flexible seating. Today, the stools cost \$65.26 each, total would be \$415.08, including tax.
    - \$450 approved: Nancy Gragg motioned to approve; Julie Tutaj seconds. Motion approved.
  - Christie Steinbock, 2 new paper cutters to replace existing cutters, total \$279.42, includes tax
    - Brooke Hakert motioned to approve; Julie Tutaj seconds. Motion approved.

Adjournment – Next meeting, Tuesday, September 11, 2018 at 7:00 PM in the Horizon Library.

*Minutes submitted by Brooke Hakert*